

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
MEETING MINUTES
February 17, 2023**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on February 17, 2023.

MEMBERS PRESENT

Dr. Hannah Coyt
Amanda Grigsby
Dr. Andrea Brooks
Beverly Martin
Denise Hutchins
Dr. Charles Pemberton

DPL STAFF

Lyndsay Sipple, Board Administrator
Tasha Stewart, Admin Section Supervisor
Kristen Lawson, Commissioner

LEGAL COUNSEL

Sara Janes, OLS

MEMBERS ABSENT

Jake Roberts

OTHER

Dawn Hinton, KCA

CALL TO ORDER

Dr. Coyt called the meeting to order at: 10:11 a.m.

SWEARING IN OF NEW BOARD MEMBER

Dr. Charles Pemberton was sworn in as a new member for the Kentucky Board of Licensed Professional Counselors by Ms. Sipple.

MINUTES

Dr. Brooks made a motion to accept the January 20, 2023, minutes. Second by Ms. Grigsby, with Dr. Pemberton abstaining from the vote. Motion carried.

MONTHLY FINANCIAL REPORT

The Board reviewed the January 2023 financial reports. No action needed.

DPL REPORT

Ms. Lawson presented a letter from the Child Fatality and Near Fatality External Review Panel regarding teen suicide. The report is available if the Board would like to review further. Dr. Coyt clarified how the Board should be involved to ensure the information is received by the public. Ms. Hinton said KCA can also send out information, but it would only reach members of KCA.

NEW BUSINESS

- AASCB Conference updates –
 - Dr. Coyt and Dr. Brooks presented a session which was well attended, and Kentucky was the only state to present a session.

- DEI was discussed and some states have a mandatory training regarding inclusion, which the Board is considering. KCA offers DEI training but is not highly attended because it is not a mandatory training.
- Ms. Hutchins provided an update on a supervision training she attended and how Boards are gatekeepers to keep associate's ethically sound.
- Several states are encouraging acceptance of the Rehab exam instead of the NCE or NCMHCE. CACREP encourages the Rehab test, as well as AASCB.
- The Narcan presentation was well received. The Board recommended checking with the health department about Narcan training to submit to KCA to offer at the conference as well as adding to their newsletters. Dr. Pemberton will assist Ms. Hinton in preparing this information for KCA.
- Many states reported frustration with high call and email volumes from licensees and others. The Board feels a good first step would be to create an updated Frequently Asked Questions for the website, as well as providing this information to colleges to provide transparency to what is needed for licensure.
- Dr. Brooks made a motion to call a special meeting to create a Frequently Asked Questions document. Second by Ms. Hutchins, carried.
- CRBS Conference – The CRBS Conference will be held on July 2023 in Nashville, TN. The conference provides any opportunity for other states' Boards to assemble to discuss state issues and regulations. Dr. Brooks made a motion for Dr. Coyt, Dr. Brooks, Ms. Martin, Ms. Hutchins, Mr. Roberts, Dr. Pemberton, Ms. Janes and Ms. Stewart to attend. Dr. Coyt and Ms. Martin were appointed as delegates for Kentucky. Dr. Pemberton provided a second to the motion, carried.
- ACA Conference – Ms. Grigsby made a motion for Dr. Brooks and Dr. Coyt to attend the ACA Conference in March 2023, with expenses paid. Second by Ms. Hutchins, carried.
- Application diversity information – Boards will be interviewed about inclusion of licensees for the Counseling Compact. The Department of Professional Licensing does not collect any diversity information, currently. The Compact will need to know what variables are collected and specific cyber-security information. Dr. Brooks made a motion to update our applications to include different gender information and race. Second by Ms. Martin, carried.
- Jurisprudence Exam – Several states have jurisprudence exams for licensees, as well as supervisor specific exams. Dr. Brooks would feel safer having a jurisprudence exam for endorsement/compact applicants, as well as new credential holders and supervisors.

OLD BUSINESS

- KCA Update – Ms. Hinton discussed the 2023 conference and relayed to the Board they will be using Guidebook for the conference. She also discussed the keynote speakers scheduled. Ms. Hinton also informed the Board they are working with other states to involve more licensees, and how to make the conference more affordable and increase attendance.
- Counseling Compact –
 - Dr. Brooks discussed the need for funding, and asked Ms. Lawson if it is possible for the Board to sponsor the compact.
 - The rules committee will meet on February 22 at 12:00 pm EST to discuss all rules relating to definitions. The Bill that allowed the Compact determined certain regulations, which the rules committee creates.
 - Dr. Brooks updated the Board that 22 more states are entering the compact, which will make this the largest compact in place today.

- The Compact does not require CACREP accreditation, and the rules are focusing on “counselor identity” to ensure qualified counselors.
- Regulations – Ms. Janes informed the Board that she has made significant progress with the regulation changes, and all but three of the previously reviewed regulations have been completed in draft and ready to be submitted. Ms. Janes stated these need to be ready to submit by April 15 for them to be in effect by (hopefully) Fall 2023. Ms. Martin made a motion to create a special meeting to review all regulations. Second by Ms. Grigsby, carried. This meeting is set for March 10 at 1:30 EST.

APPLICATIONS COMMITTEE

Ms. Grigsby moved to go into closed session. for the board to enter closed session, pursuant to KRS 61.810(1)(c); (1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss pending litigation and applications. Dr. Brooks seconded motion which carried, and the board entered closed session at 12:35 p.m.

Ms. Grigsby made a motion to leave closed session, seconded by Ms. Hutchins at 1:40 p.m., carried. No action was taken during closed session.

Ms. Hutchins made a motion to approve applications, second by Ms. Martin Carried.

Licensed Professional Counselor Associate (LPCA)

The applications committee made a recommendation to approve the following applications for:

Grayson Botts, Jenesis Clark, Jeremy Coleman, Mary Beth England, Ian Hall, Irene Jones, Victoria Jones, Bethany Killian, Diana Knoll, Antonio Melton, Nakeshia Pulliam, Tobin Richardson, Stephany Spicer, Shanda Tallant, Margaret Taylor, Rachel Trachsel, Kristin Wells, James Williams, Elijah Young

Licensed Professional Clinical Counselor (LPCC)

The applications committee made a recommendation to approve the following LPCC applications:

David Baisden, Adrienne Boland, Andrea Conn, Carissa Engle, Stephanie Gentile, Stephen Haefling, Courtney Hammond, Danny Humphrey, Karleena Inman, Heather Jackson, Tessa Johnston, Sean Kelly, Ryan Majher, Charlene McDonald, Bethsheba Nieto, Nick Riemenschneider, Allyson Russell, Christina Sams, Michael Shacklette, Amber Snider, Elizabeth Sorrell, Marshall Stevens, Lori Stratman, Rhonda Williams

LEGAL COUNSEL

- Social media and the Open Meetings Act – Ms. Janes discussed the Open Meetings Act and urging caution writing or responding to individuals either via email or social media. The Board acts as a collective, and then respond to individuals. This will protect the Board against individual liability. Current practice is the Board administrator is authorized to answer administrative questions or relay to the Board. Ms. Janes also discussed “walking quorum” in which a person speaks individually to several board members (over 4), and this also happens when a Board member hits “reply all” to an email to several board members.
- The Reciprocity Agreement with North Carolina is complete and sent to Ms. Sipple. The agreement will be sent to the programmers to update the application and the website.
- Agreed Orders:
 - 2022LPC-00005 – Agreed Order sent to licensee
 - 2022LPC-00050 – Agreed Order sent to licensee
 - 2022LPC-00052 – Agreed Order sent to licensee

- 2022LPC-00044 – Agreed Order sent to licensee

ADMINISTRATIVE HEARINGS

- 2022-KBLPC-00012 – Order of Dismissal

Ms. Grigsby made a motion to approve the Order of Dismissal. Second by Ms. Hutchins, carried.

COMPLAINTS COMMITTEE

- 2022LPC-00054 – Motion to dismiss
- A.M. – Initial Board initiated complaint based on information received

The complaints committee made a motion to accept the above recommendations listed in full. Second by Dr. Brooks, carried.

Continuing Education

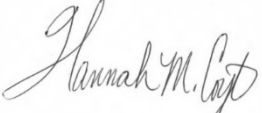
Continuing education program request reviews and approved CEs can be found on the Board's website, <http://lpc.ky.gov> under the Continuing Education tab, and then LPC CE list.

PER DIEM

Ms. Martin made a motion to pay per diem for today's meeting, as well the following dates for the AASCB Conference: February 7-9 for Dr. Coyt, Dr. Brooks, Ms. Martin, Ms. Grigsby and Ms. Martin. The motion also approves the following days for committee work: February 16 for Dr. Brooks; February 16 for Ms. Martin; February 15 and 16 for Dr. Coyt; February 15 and 16 for Ms. Hutchins. Second by Ms. Grigsby, carried.

ADJOURN

Dr. Pemberton made a motion to adjourn at 2:06 p.m. Second by Ms. Grigsby, carried.



Dr. Hannah Coyt, Board Chair